

**Board of Examiners of Nursing Care Institution Administrators
and Assisted Living Facility Managers**

A.R.S. § 36-446.02

Executive Director: Victoria Martin

JLBC Analyst: Stephen Brower

	FY 2002 Actual	FY 2003 Estimate	FY 2004 Approved	FY 2005 Approved
OPERATING BUDGET				
<i>Full Time Equivalent Positions</i>	4.0	5.0	5.0	5.0
Personal Services	152,300	198,700	215,800	215,800
Employee Related Expenditures	29,500	39,100	50,000	41,700
Professional and Outside Services	40,900	62,000	62,000	62,000
Travel - In State	4,100	8,800	8,800	8,800
Travel - Out of State	4,200	4,100	4,100	4,100
Other Operating Expenditures	24,100	20,800	21,000	21,000
Equipment	16,200	6,000	0	0
AGENCY TOTAL	271,300	339,500	361,700^{1/2/}	353,400^{2/}

FUND SOURCES

Other Appropriated Funds

Nursing Care Institution Administrators'

Licensing and Assisted Living Facility

Managers Fund

271,300	339,500	361,700	353,400
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SUBTOTAL - Other Appropriated Funds

271,300	339,500	361,700	353,400
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AGENCY TOTAL

271,300	339,500	361,700	353,400
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AGENCY DESCRIPTION — *The board licenses, certifies, and regulates administrators of nursing care institutions and managers of adult care homes. This agency is one of several, housed within the State Boards' Office, contracting with the Department of Administration for administrative services.*

PERFORMANCE MEASURES	FY 2002 Appropriation	FY 2002 Actual	FY 2003 Appropriation	FY 2004-05 Appropriation
• Number of licensees (new and existing)	4,300	2,757	4,800	--
• Number of complaints received about licensees	176	59	196	--
• Average calendar days to resolve a complaint	90	65	90	72
• Number of investigations	96	67	105	--
• Average calendar days to renew a license (from receipt of application to issuance)	60	NA	60	60
• Administration as a % of total cost	5	NA	5	5
• Customer satisfaction rating (Scale 1-8)	6.0	NA	6.0	6.0

Comment: The agency did not submit information for any measure labeled as "NA." Performance Measures data was not collected by the agency in FY 2002.

Technical Adjustments — The FY 2004 and FY 2005 approved amounts include technical adjustments for Employee Related Expenditures, Risk Management charges, Other Fund health and dental insurance changes, Other Fund retirement changes. *(Please see the General Provisions section at the end of this Appropriations Report for further details on these changes.)*

Salary Increase — The approved amount includes an increase of \$19,100 in both FY 2004 and FY 2005 above FY 2003 for a salary adjustment for the Executive Director.

Eliminate One-Time Equipment — The approved amount includes a decrease of \$(6,000) in both FY 2004 and FY 2005 below FY 2003 for one-time equipment.

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^{1/} This appropriation is available for use pursuant to the provisions of A.R.S. § 35-143.01C and is exempt from the provisions of A.R.S. § 35-190, relating to lapsing of appropriations until June 30, 2005. (General Appropriation Act footnote)

^{2/} General Appropriation Act funds are appropriated as a Lump Sum by Agency.